Bloomberg Terminals

1. For the Seats & Spaces Reservation Page: **Click here**

2. Select the options below and then select *Show Availability*.

3. The info button shows the PC information and whom to contact should you need assistance with the Bloomberg database.
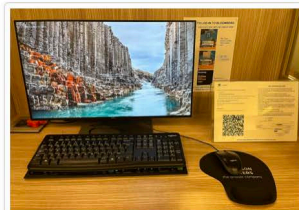
Access to Bloomberg subscription database.

Please contact our Commerce team by email or Ask-a-Librarian:

- Glynnis.Johnson@uct.ac.za
- Maureen.Chiware@uct.ac.za
- Zanele.Majebe@uct.ac.za
- Sai.Maharaj@uct.ac.za
- Nuroo.Davids@uct.ac.za

Directions

Library access from University Avenue: Enter Otto Beit, take the lift up one level, cross floor to small lift, and go up another level to Cissie Gool Plaza level. Access from Cissie Gool Plaza: turn right up the ramp and into the Chancellor Oppenheimer Building. Pass the ATM and UCT Document Centre and take the lift to Level 1 to access the Chancellor Oppenheimer Library. Library access from Steve Biko Students Union, North Lane: Take lift down to Level 4. Go through access-controlled door immediately outside lift. Exit through access control door at reception area and enter Hlanganani through glass door directly opposite, turn left and take the lift down to Level 2.

4. **Select the date (you can view seat availability up until two weeks in advance). Select a green slot. The booking slot will change from green to orange once selected.**

5. **Default slot is 1 hour. You can book the terminal for a maximum of 4 hours, which can be booked at once or at different times.**

6. **Select *Submit Times*.**

7. **Read the <u>Terms And Conditions</u> and Select *Continue*.**

8. **Fill in the booking Form.**

9. You will be sent a Confirmation email with the check-in code.

The following bookings have been confirmed:

Chancellor Oppenheimer Library >> Research Wing, Jagger Level 5 >> Bloomberg Terminals
Bloomberg PC3: 11:00am - 12:00pm Thursday 6 April 2023.

Directions:
Bloomberg Terminals: Library access from University Avenue: Enter Otto Beit, take the lift up one level, cross floor to small lift, and go up another level to Cissie Gool Plaza level. Access from Cissie Gool Plaza: turn right up the ramp and into the Chancellor Oppenheimer Building. Pass the ATM and UCT Document Centre and take the lift to Level 1 to access the Chancellor Oppenheimer Library.

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To Check Out Early: https://uct.ac.za.libcal.com/r/checkout

When you arrive for your booking:
1. Scan the QR code next to your space (if QR code is available), or click this link to check in
2. Enter this code: **C5L**

To cancel this booking visit: https://uct.ac.za.libcal.com/equipment/cancel?id=cs_PDVpOrs6

Thank you for using LibCal!

10. You can add the ical link to your Outlook or Google calendar to keep track of your bookings.
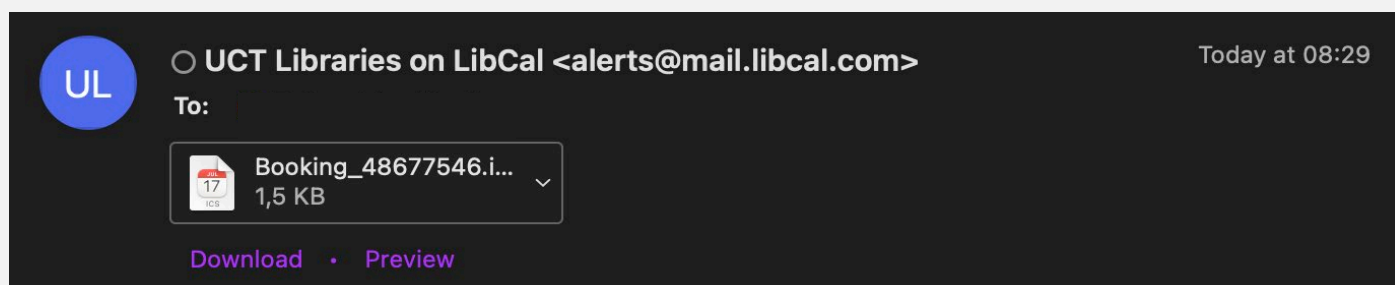
11. Scan the QR code on the instructional sheet at the PC.

12. Put in the check in code from your email.

Check In

Enter the Check In code that was emailed to you when you created your booking.

Check In Code [   ]

Check In

TERMS AND CONDITIONS

- Bookings may be made online through our booking system.
- The PCs are provided for the use of one student who needs access to the Bloomberg financial database. Only students wanting to access this database are allowed to use these PCs.
- These databases are very popular and in terms of fairness, we recommend you book one session at a time and if the database you are working on is free then you are allowed to sign up for another session.
- Bookings will be cancelled 15 minutes after the initial booking time if no one has arrived.
- Bookings can be made in advance.
- No food allowed. Drinks from a spill-proof bottle are allowed.
- Cell phones must be set to silent mode.
- You must exit the library to make or take calls.
- No food or drink may be opened or consumed at the desk.
- The rules about noise and noise levels to be strictly observed.

These Policies exist to ensure fair and equitable use of the facilities by all students who need to use the group study rooms. Extraordinary requests should be referred to the staff member or library buddy on duty.